



**Report Assistant
for
Microsoft Dynamics™ SL
General Ledger Module**

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HOW TO USE THIS MANUAL

Flexible reporting is a very important part of a company's ability to effectively operate their business. This manual is intended to assist you with flexible reporting in the Dynamics SL General Ledger module. This manual is useful during the creation or modification of reports in the Crystal Report writer. The manual is divided into three parts:

Sort and Select Statements – The first section describes the differences between Sort statements and Select statements. This manual also describes each of the parameters that can be used in a Sort or Select statement and gives examples on how to use each parameter. This section is a good reference for users struggling when deciding the Operator to use, or whether to use a Select statement or a Sort statement.

At the end of this section, a **Possible Values Chart** has been included. The chart displays values stored in Dynamics SL for some of the more common fields in the General Ledger module. For example, batch number, module, batch status, etc. When performing Sort and Select statements, you may not be sure of the values for these fields. This section displays some common fields with the possible values.

Data Field Illustrations – The second section contains a picture of data entry screens and maintenance screens for the General Ledger module. There is a reference for each field in the screen noting the table and field where the data from the field is stored in the Dynamics SL data files, as noted through the Customization Manager module. For example, when entries are made in the **Journal Transactions** (01.010.00) screen, the values entered in the Account field are stored in the Gltran file, in a field named Acct. The illustration in the second section of this guide of the **Journal Transactions** screen includes a reference to the Account field, noting the value for the field is stored in Gltran.acct.

When printing a report, determining the field to be used in a Sort or Select statement is not always easy. You may know the field where the data is entered in a screen, but you are unsure of what the field is called and the table where the field is stored. With the information in this section, you can quickly determine the entry needed in the Sort or Select Field.

Report Information – The third section contains pertinent information about each report in the General Ledger module. The following information is contained in the section:

Master table – When using Sort and Select statements for printing reports, knowing the master table name is important. If the field chosen for the Sort and Select statement is from the master table, the result can be faster report processing and more accurate results.

Sort order – If a report is sorted differently than designed, report totals and subtotals may be inaccurate. Knowing the fields the report currently uses for the sort order may help you produce accurate reports when using Sort statements.

Report name as stored in Crystal – If you need to access the report for modification or copying, having the report name is important. Many reports have multiple formats available, which makes determining the correct report to retrieve more difficult.

Sort/Select field examples – A table is included with Sort and Select fields for many of the more commonly used report filters for each report.

SORT AND SELECT STATEMENTS

Overview

Each of Dynamics SL's report screens includes a Sort and Select tab that allows you to specify parameters to limit the information included on reports. This section is intended to assist you with using these Sort and Select options.

What is the difference between a Sort statement and a Select statement? Select statements limit the records to be included in a report. For example, if you specify a Select statement to include only one General Ledger account in a report, only records meeting the specified criteria is included in the report. If no records are found to match the Select parameters entered, the report still prints, but no data is displayed.

Sort statements modify the sort order of the report. The report still contains all of the data that is in the original report, but the Sort statement changes the order of the records when the records are printed.

You can create multiple Sort and Select statements in one report.

The Sort and Select tabs are available for all reports. However, the available fields for Sort and Select statements vary based on the tables associated with the report.

When creating Sort and Select statements, be aware that the results might not always be what you expect. Reports are written with specific grouping criteria and sort orders. When other fields are entered for Sort or Select parameters, the report may not print or total properly. Section 3 of this manual details the master table and default sort order for each report.

Select Statements

As noted earlier, a Select statement is used to limit the records to be included in a report. A Select statement is similar to a filter. The Select tab is used to specify the fields, operators, and values that control the records to be included in the report.

The Select tab contains multiple rows, with four fields per row. These four fields include: Field, Operator, Value and Boolean. These fields are discussed below, along with examples.

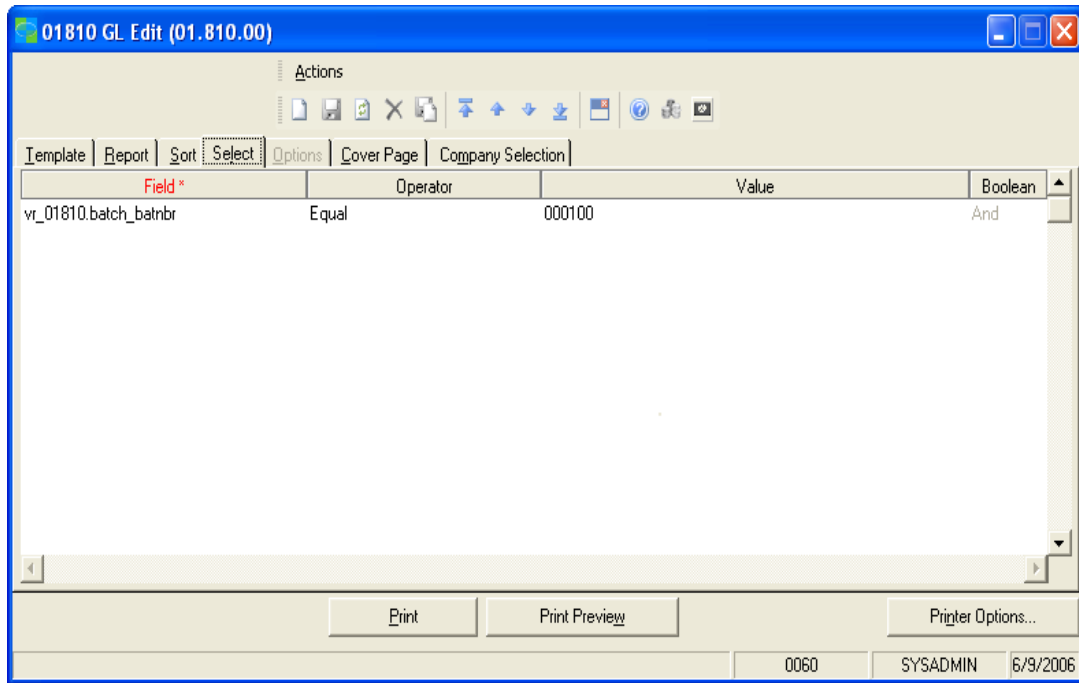


FIGURE 1 – SELECT TAB

Field

The Field field is used to specify the table and field name to be used to filter the records in the report. In the Field field, you can use Dynamics SL’s F3 inquiry function to view a list of available tables, views and fields for the report. Sections 2 and 3 of this guide can be used as a reference for these field names.



NOTE: The list of available fields may include fields that are not used in the report. If you use a field in the Select statement that is not used in the report, you may get a blank report. See Section 3 for examples of fields commonly used for Sort and Select statements for each report.

Occasionally, you may need to add a field to the Field list to be used in a Select statement. Adding the ROI SELECT function to the report through Crystal Reports can use to add the field. Refer to Technical Bulletin 2426 for information on this process.



NOTE: ROI stands for Report Options Interpreter.

Operator

The Operator field controls the type of filter to apply to the records when the system is gathering data for the report.

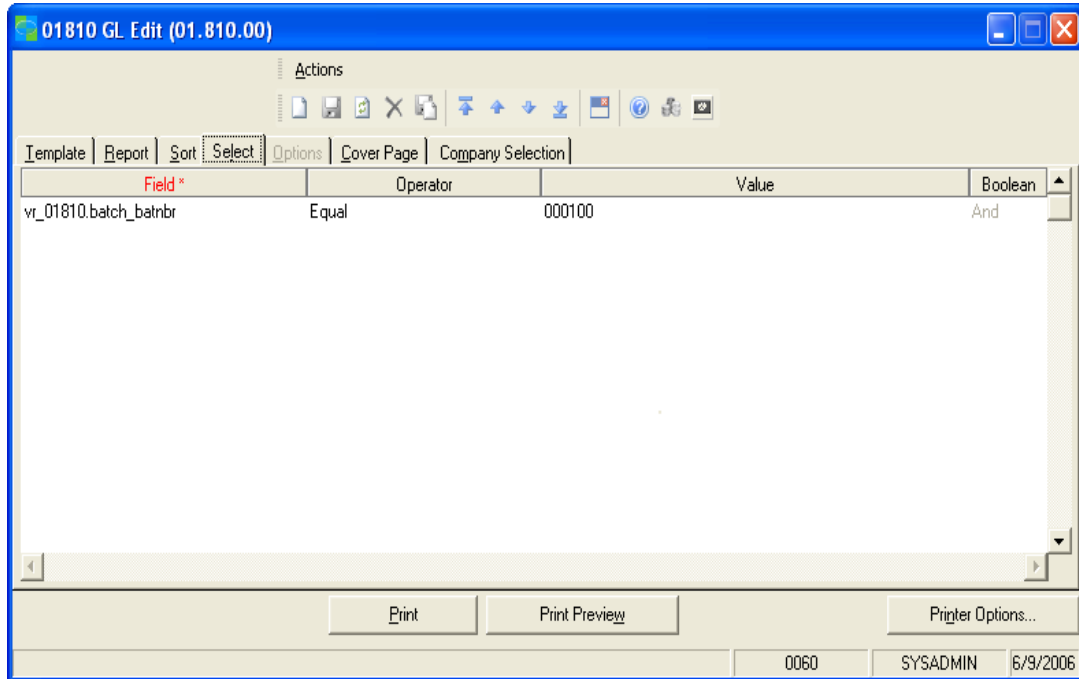


FIGURE 2 – SELECT TAB

Begins With

The Begins With Operator is useful when you need a report for a group of records with a common factor. For example, if you need a report listing account numbers that begin with 3, the following statement is used.

Field	Operator	Value	Boolean
Account.acct	Begins With	3	And

Between

Use Between when the report needs to only include records between a beginning and ending range. In the Value field, separate the first and second values with a comma or “and”. In the following example, the report includes information for account numbers 3030 through 3095, inclusive.

Field	Operator	Value	Boolean
Account.acct	Between	3030, 3095	And
Account.acct	Between	3030 and 3095	And



NOTE: When using *between*, the report includes records matching the beginning and ending values specified. For example, 3030 and 3095 are included in the report.

Contains

The Contains Operator is used to select records that have a specified value in a field. In the following example, the statement used displays transactions for accounts that have Detroit Office in the transaction description.

Field	Operator	Value	Boolean
Gltran.trandesc	Contains	Detroit Office	And

Equal

Use Equal for an exact match. In the following example, only records for subaccount 1015 are included in the report.

Field	Operator	Value	Boolean
Accthist.sub	Equal	1015	And

Greater than

Greater than is used to include records larger (higher) than the value specified. In the following example, only account numbers greater than 2999 (for a report excluding account numbers under 3000) is included in the report.

Field	Operator	Value	Boolean
Account.acct	Greater than	2999	And

Greater than or equal to

Greater than or equal to is used to include records containing the value specified, as well as records greater than the value. In the following example, all records for account number 3000 are included in the report, along with all accounts greater than 3000.

Field	Operator	Value	Boolean
Account.acct	Greater than or equal to	3000	And

In

The In operator works similarly to the Equal operator, but allows you to specify multiple items in the Value field. In the example below, all records for subaccounts 1015, 2015, and 2020 are included in the report. If there are no records for one of the values specified, the record does not print. However, records for the other two values still print on the report.

Field	Operator	Value	Boolean
Accthist.sub	In	1015,2015,2020	And

Is NULL

Using the Is NULL Operator includes records on the report where the selected field is empty. In the example below, the report includes transactions where no value has been typed in the reference number field. When using Is NULL, the Value field must be left blank.



NOTE: The Is NULL operator is not applicable with this version of Dynamics SL.

Field	Operator	Value	Boolean
Gltran.refnbr	Is NULL		And

Is not NULL

Is not NULL Operator works the opposite of the Is NULL Operator. Is not NULL is used to include items on a report where a specified field is populated. In the example below, a **Chart of Accounts** (01.650.00) report prints only accounts that have a value in the Currency ID field.



NOTE: The Is not NULL operator is not applicable with this version of Dynamics SL.

Field	Operator	Value	Boolean
Account.curyid	Is not NULL		And

Less than

The Less than Operator is the opposite of the Greater than Operator. The Less than Operator is used to select records where a specified field is less than the amount in the Value field. In the example below, the report includes account numbers less than 2999. Any account numbers that are equal to 3000 or greater are not included on the report.

Field	Operator	Value	Boolean
Account.acct	Less than	3000	And

Less than or equal to

The Less than or equal to Operator works the same as the Less than Operator. This Operator also includes records with a value equal to the amount in the Value field. In the example below, the report includes account numbers 1999 and below.

Field	Operator	Value	Boolean
Account.acct	Less than or equal to	1999	And

Not between

The Not between Operator is used to print a report for values outside a particular range. For example, if you need a report that includes all the subaccounts except 1015, 1020, and 1025, use the following statement.

Field	Operator	Value	Boolean
Accthist.sub	Not between	1015,1025	And
Accthist.sub	Not between	1015 and 1025	And



NOTE: When using Not Between, the report does not include records matching the beginning and ending values specified. For example, account 1015 and 1025 are not included on the report.

Not contains

The Not contains Operator is used to exclude data from a report with broad specifications. For example, if you wanted to exclude all the depreciation accounts from the report. Note that any account with depreciation in the description is excluded, including depreciation expense and accumulated depreciation.

Field	Operator	Value	Boolean
Account.descr	Not contains	Depreciation	And

Not equal

The Not equal Operator is used to exclude specific data from a report. In the example below, the report includes all batches that have Status that is not equal to H (Hold).

Field	Operator	Value	Boolean
Batch.status	Not equal	H	And

Not in

The Not in Operator is similar to the Not equal Operator, but allows you to specify multiple items in the Value field. In the example below, the report excludes batches with a Status of H and B (Hold and Balanced).

Field	Operator	Value	Boolean
Batch.status	Not in	H, B	And
Batch.status	Not in	H and B	And

Value

The Value field is used to specify data that Dynamics SL uses to compare with when selecting records to be included or excluded in the report. The previous section includes many examples for the Value field. However, there are additional functions available.



NOTE: The Value field is limited to seventy characters.

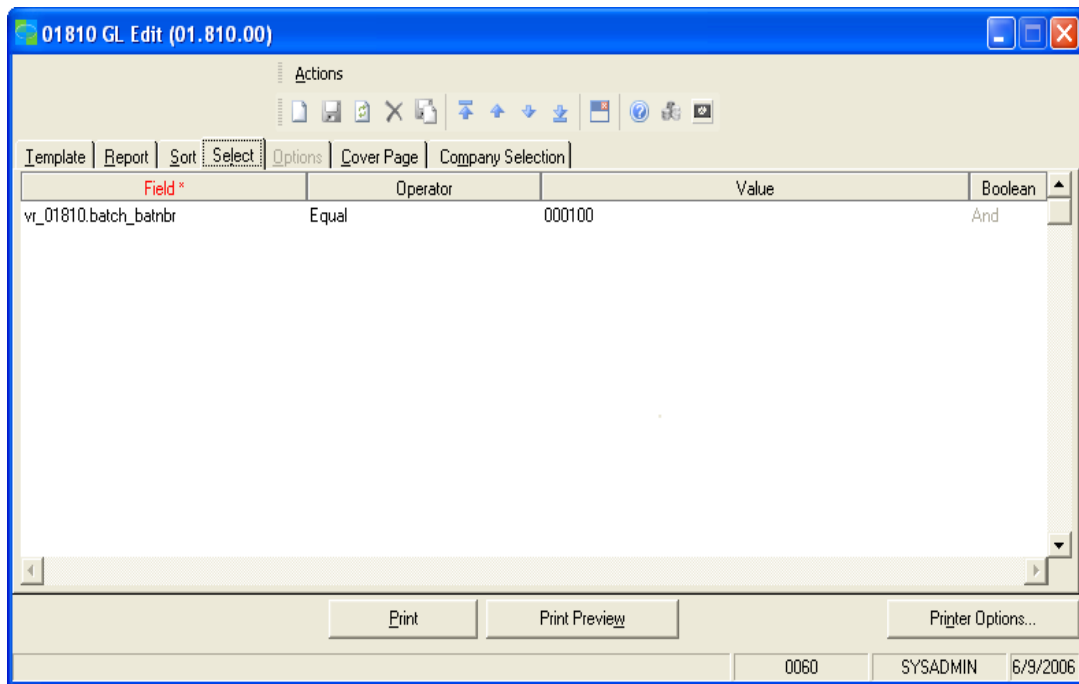


FIGURE 3 – SELECT TAB



NOTE: The Possible Values section on Page 17 contains helpful information about values for True and False fields, Active and Inactive fields, checkboxes, etc.

Wildcards

Dynamics SL supports the use of wildcards in the Value field of select statements. In the following example, the report includes information for all subaccounts with 50 as the third and fourth characters. For example, 105000, 205010, 255029, 305045.

Field	Operator	Value	Boolean
Accthist.sub	Equal	??50??	And

A question mark (?) is used when one character needs to be masked. In the above example, subaccount 4050123 is not included in the report because the account is seven characters in length and the value in the Value field is six characters in length. When a variable number of characters or multiple characters need to be masked, an asterisk (*) is used. By changing the value in the previous example to the following example, Dynamics SL returns all subaccounts with 50 as the third and fourth characters, regardless of the subaccount length.

Field	Operator	Value	Boolean
Accthist.sub	Equal	??50*	And

Date Values

When using date values, you need to include the forward slashes (/) in the date. Quotes are not necessary. The month and day may be typed with or without leading zeroes, and the year may be typed with 2 or 4 characters.

Field	Operator	Value	Boolean
Gltran.trandate	Less than	3/3/06	And
Gltran.trandate	Greater than	07/08/2006	And

Dashes and Other Special Characters

Many fields in Dynamics SL may contain dashes or other special characters that require special consideration when specifying values for Sort and Select statements. Sometimes the values must be specified with the special characters and other times not.

The governing factor is whether the special characters must be typed during regular data entry. For example, if you have subaccounts that have been set up with multiple segments, the segments may be separated with dashes or other characters. During data entry, the system fills in the separator for you. When making an entry for subaccount 05-25, you only need to type 0525 in the data entry screen. In this case, if you want to use subaccount 05-25 as a Value for a Select statement, the entry is 0525, without the dash.

In other instances, the special characters may be required. For example, Inventory IDs can be set up with only one segment, then dashes can be used in the ID field when creating Inventory IDs. In this case, since the dash is not a separator between segments, the dash must be typed during data entry and when used in a Select statement.

For items such as phone numbers, zip codes, and social security numbers, the system supplies the special characters during data entry. Therefore, the characters do not have to be typed during data entry or when used in a Select statement.

In general, the way to test that special characters need to be specified is to open a screen where the item is typed. If you do not have to type the special characters during data entry, then you do not specify the characters in the Select statement.

Fiscal Periods

Special care must be taken when using fiscal periods in Select statements. In many of the report screens, there are fields used to specify the fiscal periods to be included in the report. The fiscal period(s) specified in the report screen are used to select the data based on the Period to Post field associated with documents or transactions.

In the Select tab, parameters can be specified to select data based on the Period Entered, Period Closed, Period to Post, etc. If the report screen includes fields for restricting the periods to be reported, and you specify an select statement for Period to Post with a different Period to Post, the report is blank because the data cannot meet both criteria.

For example, the **Detail General Ledger** (01.620.00) report has fields in the report screen to specify beginning and ending fiscal periods. If you type 01-2006 in both fields, the report includes only transactions posted to 01-2006. If you specify the following select statement in the Select tab, the report is blank:

Field	Operator	Value	Boolean
Gltran.perpost	Equal	200602	And

However, the following Select statement is allowable. Although the statement is based on a field with a fiscal period value, the statement is searching for items entered in other periods.

Field	Operator	Value	Boolean
Gltran.perent	Less than	200601	And

Although fiscal periods are displayed in screens and reports as month then year (01-2006), the values are stored in the data files as year, then month. Therefore, fiscal periods must be typed in Select statements as shown in the examples above.

Boolean

Often, you may need to specify more than one Select statement in order to print the needed information on the report. The Boolean value defines how the multiple Select statements are used simultaneously.

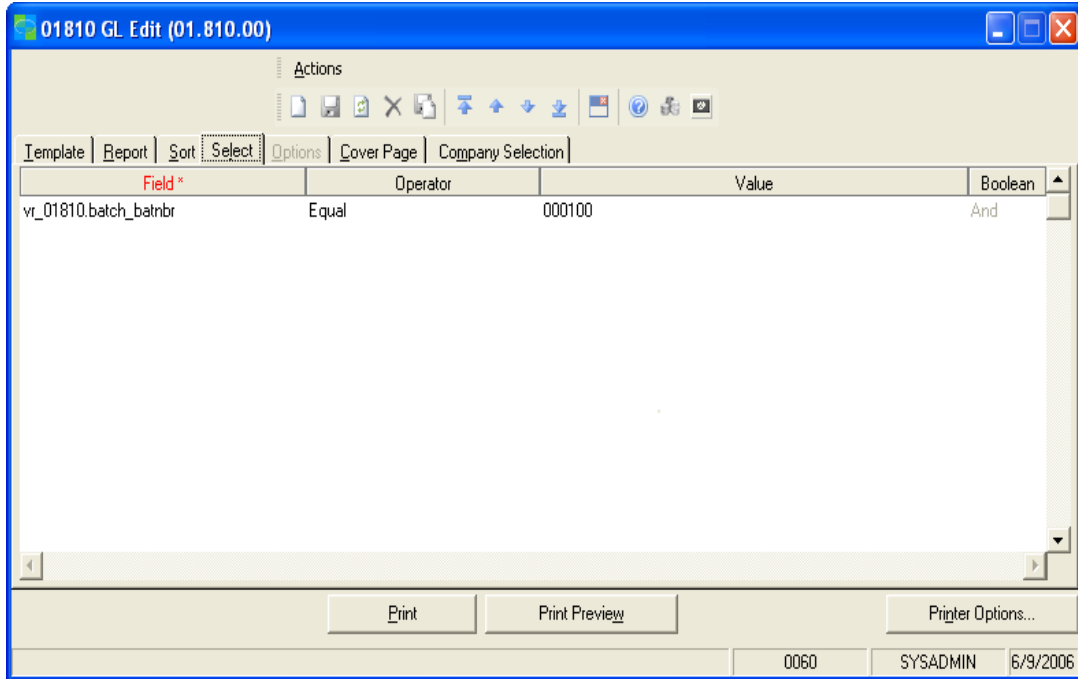


FIGURE 4 – SELECT TAB



NOTE: The And Boolean on the first line is inactive. The first Boolean is used to join this select criteria to the existing select criteria of the report defined in the Crystal Report Writer.

And – When And is used for the Boolean value, each record to be included in the report must match the values for both of the Select statements. In the example below, the resulting report includes only records that have account numbers beginning with the number three and a subaccount number equal to 10-50-35.

Field	Operator	Value	Boolean
Account.acct	Begins With	3	And
Accthist.sub	Equal	105035	And

Or – When Or is used for the Boolean value, records are included in the report if the records meet the specifications of one of the select statements. In the example below, records are included in the report if the account's period-to-date balance is negative or if the account's year to date balance is negative.

Field	Operator	Value	Boolean
Accthist.ptdbal00	Less than	0	And
Accthist.ytdbal00	Less than	0	Or



HINT: If you use a Select statement based on a field that includes a fiscal period number, remember that the fiscal period number in the fields begin with 00 (Period 1 = 00, Period 2 = 01, etc.). Also, the fiscal period used in the Select statement must match the period selected in the Period to Report field on the Report tab.

Boolean values can be used to create multiple criteria Select statements with multiple. This feature allows you to narrow the report results as needed. For example, if you need a report showing transactions posted to the income accounts for subaccount 105075 from the Accounts Receivable and Accounts Payable modules, use the following example to accomplish this report.

Field	Operator	Value	Boolean
Account.acct	Begins With	3	And
Accthist.sub	Equals	1010	And
Gltran.jrnlnotype	In	AR, AP	And

Sort Statements

The Sort tab contains multiple rows, with five fields per row. When creating Sort statements, the following five fields are used: Field, Sort Type, Sort Ascending, Page Break and Total Break.

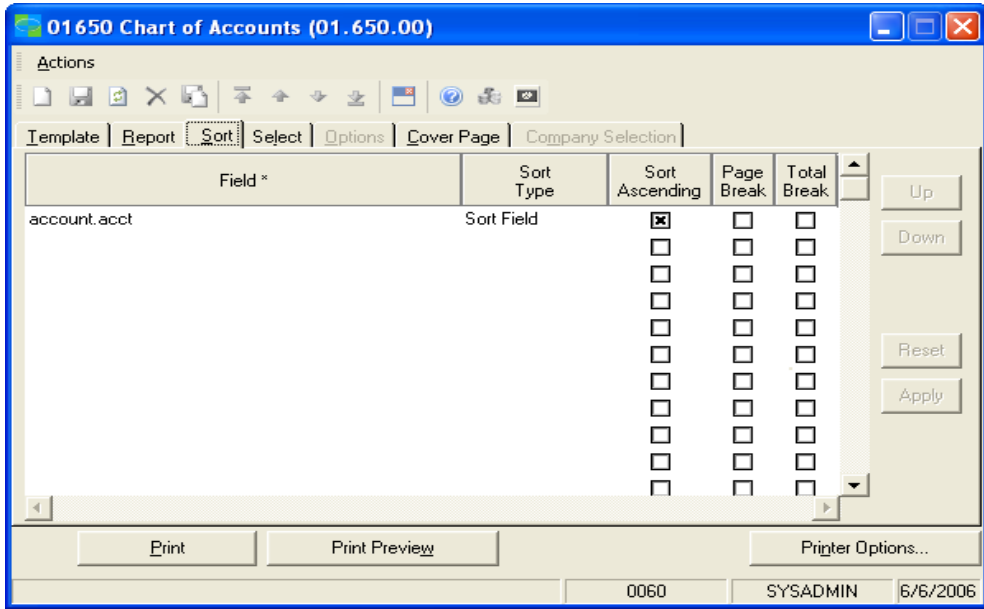


FIGURE 5 – SORT TAB

Field

The sort Field is used to specify the table and field name that you want to use for the sort. For example, the **Chart of Accounts (01.650.00)** report is designed to sort by account number.

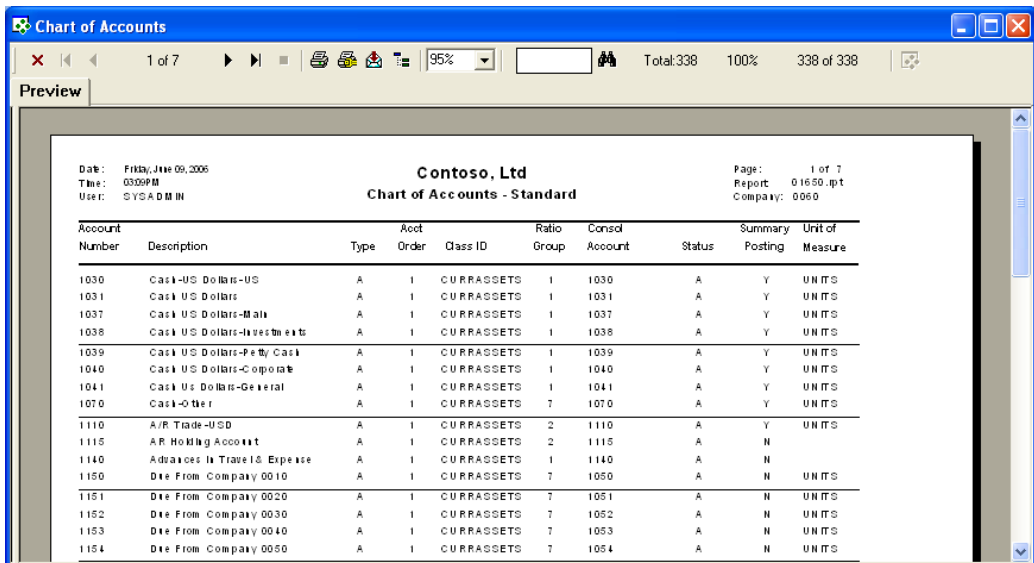


FIGURE 6 – CHART OF ACCOUNTS WITH NO SORT

If you want to sort the report by the account description instead of the account number, you must specify the following information in the Sort statement:

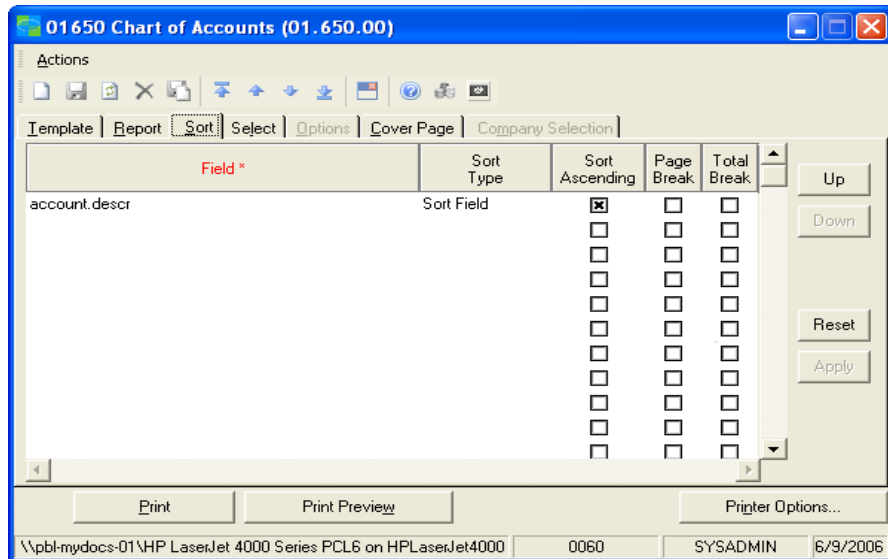


FIGURE 7 – CHART OF ACCOUNTS SORTED BY DESCRIPTION

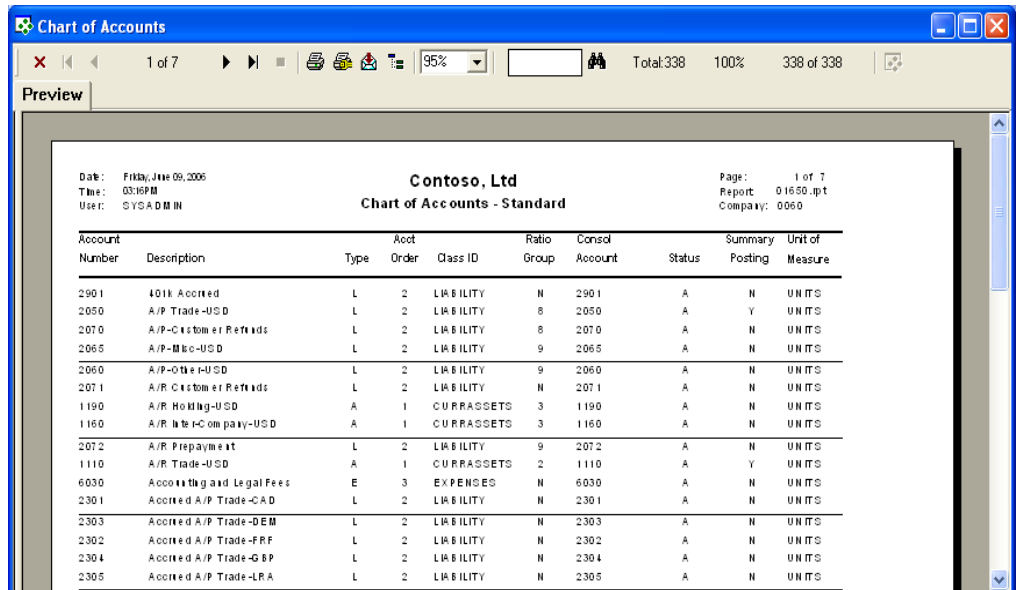


FIGURE 8 – CHART OF ACCOUNTS WITH SORT ON DESCRIPTION FIELD



NOTE: When in the Field field, you can use Dynamics SL's F3 inquiry function to view a list of available tables, views and fields associated with the report. Sections 2 and 3 of this guide can be used as a reference for field names.

Sort Type

The Sort Type field describes the type of field identified in the Field field. Group Field indicates that the field is a report group that allows page and total breaks. Sort Field indicates that the report data is sorted by the values in the field, within existing groups. Groups are always processed first, followed by Sort Fields.

Sort Ascending

The Sort Ascending field is used to specify whether the values are sorted in ascending or descending order. To sort a report in ascending order, check the Sort Ascending field. To sort a report in descending order, do not check the Sort Ascending field.

Page Break

Checking the Page Break field causes the report to begin a new page whenever the value in the Sort Field changes. The Page Break option is useful if you want to print a report that needs to be distributed to department managers and you want the report to include only the data for their department.

For example, if the first two digits of the subaccount is used to designate the departments of the company, you can print a **Trial Balance** (01.610.00) report for each department manager to review information posted to their respective departments. Changing the data in the Sort tab allows Dynamics SL to print all of the account information for the first subaccount, then perform a page break, then print the account information for the second subaccount, then perform a page break, etc..

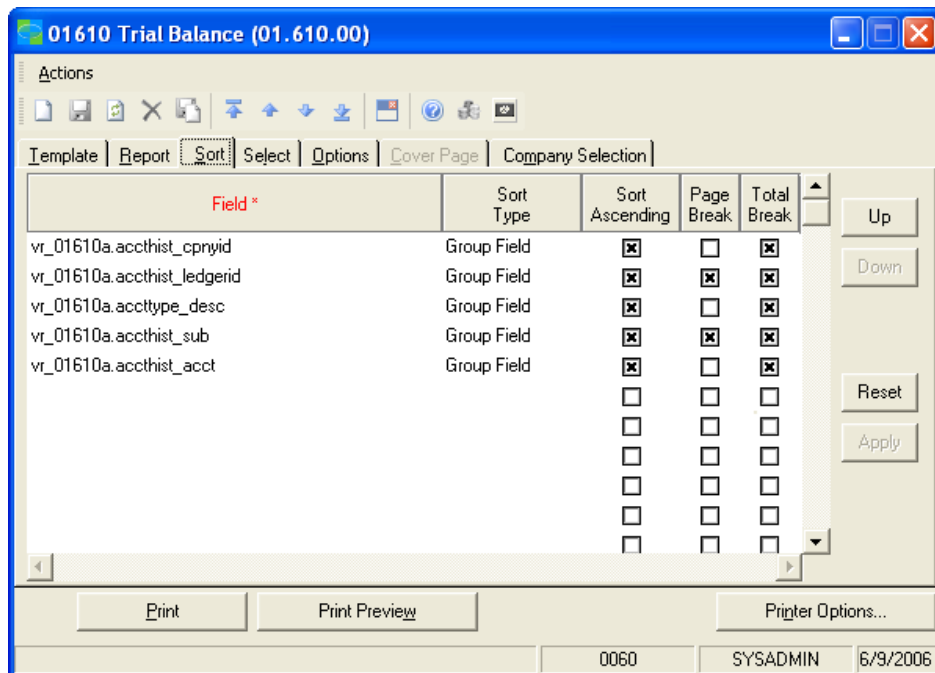


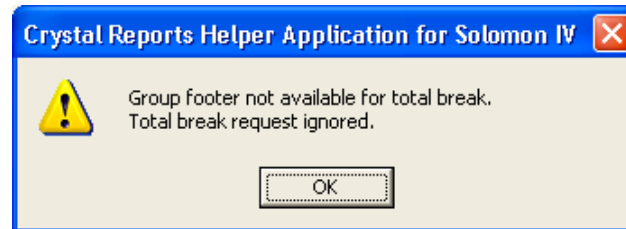
FIGURE 9 – TRIAL BALANCE SORTED BY SUBACCOUNT WITH PAGE BREAKS BETWEEN SUBACCOUNTS

Account	Subaccount	Description	Beginning Balance	Period Activity		Ending Balance	Adjustment	Adjustment Balance
				Debit	Credit			
1030	00-000-00-00-00-0	Cash-US Dollars-US	12,345,678.90	0.00	0.00	12,345,678.90		
1037	00-000-00-00-00-0	Cash-US Dollars-Main	625,321.94	0.00	0.00	625,321.94		
1040	00-000-00-00-00-0	Cash-US Dollars-Corporate	0.00	698,425.39	0.00	698,425.39		
1070	00-000-00-00-00-0	Cash-Other	-781,063.19	0.00	0.00	-781,063.19		
1150	00-000-00-00-00-0	Due From Company 0010	-113,667.53	0.00	0.00	-113,667.53		
1151	00-000-00-00-00-0	Due From Company 0020	-326,519.87	0.00	0.00	-326,519.87		
1156	00-000-00-00-00-0	Due From Company 0070	119,386.91	0.00	52,742.23	66,644.68		
1157	00-000-00-00-00-0	Due From Company 0080	-326,110.28	80,752.09	0.00	-124,338.19		
1160	00-000-00-00-00-0	A/R-Inter-Company-USD	-108,867.75	0.00	36,289.25	-145,157.00		
1190	00-000-00-00-00-0	A/R-Holding-USD	1,000.00	0.00	0.00	1,000.00		
1210	00-000-00-00-00-0	Inventory-Merchandise	421,518.00	0.00	0.00	421,518.00		
1620	00-000-00-00-00-0	Billings	2,500,698.94	0.00	0.00	2,500,698.94		
1671	00-000-00-00-00-0	Accounts Payable-Reservatio	-15,000.00	0.00	0.00	-15,000.00		

FIGURE 10 – TRIAL BALANCE WITH PAGE BREAK

Total Break

The Total Break field is used to change the total grouping of a report. There are two important factors to keep in mind when creating a Total Break. First, the report must already have total rows included in the report. If the report is not written with a total row, the following message displays when you process a report with a Total Break:



The second factor to keep in mind is that you need to specify a sort order for the field, or the Total Break does not calculate. Usually you specify the field for the Total Break as the first sort order.



CAUTION: The Total Break does not always work properly. Therefore, review the report carefully if you have selected a Total Break.

Up and Down Buttons

The Up and Down buttons located on the right side of the Sort tab allows you to change the hierarchy of the sort commands. Clicking the Up button moves the sort command higher in the list. Clicking the Down button moves the sort command lower in the sort order list.

Reset Button

Click the Reset button to restore the default grouping and sorting criteria for the report. This feature allows you to make changes, and if you do not like the changes, to reset the original values.

Apply Button

Click the Apply button to implement the changes made for this specific report generation.

Possible Values Chart

The Value that is stored in a field might not always be obvious. The following chart is intended to assist with values that are stored in some of the General Ledger fields. The Value/Format field is the value you specify in the Value field of a Select statement.

Field Type	Value/Format
Account Type	
Assets	1A
Liabilities	2L
Income	3I
Expenses	3E, 4E
Module	
Accounts Payable	AP
Accounts Receivable	AR
Cash Manager	CA
Currency Manager	CM
General Ledger	GL
Inventory	IN
Payroll	PR
Batch Status:	
On Hold	H
Balanced (release later status)	B
Released – Not posted to GL	U
Released – Posted to GL	P
Partially Released	S
Voided	V
Deleted	D
Date fields	01/05/2006 or 01/05/06
Period fields such as period-to-post, period-entered, etc.	200601
Fiscal Year fields	2006

Dynamics SL stores several fields as True/False fields using the values of 1 for True and 0 for False.

When a value is True or False such as the Released field, Dynamics SL stores True as 1 and False as 0.

If a field has a value of Active or Inactive, such as the Status field in the **Chart of Accounts Maintenance** (01.260.00) screen, Dynamics SL stores Active as a 1 and Inactive as a 0.

If the field is a checkbox, such as the Balancing Required field in the Ledger Maintenance screen, the value is stored as a 1 if the field is checked, and the value is stored as 0 if the field is not checked.

DATA FIELD ILLUSTRATIONS

Overview

The information in this section contains a screen illustration of the data entry screens and most maintenance screens in the General Ledger module. The information in this section is very useful when performing Sort and Select statements, writing reports in Crystal Reports, using SQL statements to verify information, or using ODBC.

Each screen displays with a callout box indicating the table and field name where the data is stored as is noted in the FieldName field on the **Property Window** of the Customization Manager module. Some data is stored in multiple tables and fields. Additional tables and fields may be noted in the callout box. However, there may be additional tables or fields where the data is stored.



***NOTE:** Some fields in the data entry and maintenance screens are calculated or temporary fields specifically for the screen. These fields, designated by the text *Calculated* or *Temporary*, are not fields stored in the database. Since these fields are calculated or temporary, these fields do not appear in Sort and Select inquiry lists, in Crystal Reports tables, or in field lists.*

Journal Transactions – Screen 01.010.00

The screenshot shows the 'Journal Transactions (01.010.00)' window. It is divided into several sections: 'Batch' information, 'Detail' information, and a summary table. Arrows point from various field names to their respective locations in the interface.

Batch Information:

- Batch.module: GL
- Batch.jrnltpe: GJ
- Batch.battpe: Nonrecurring
- Batch.perpost: T2-2006
- Batch.status: On Hold
- Batch.autorev: No Action
- Batch.ledgerid: 000000000
- Batch.cycle: 0
- Batch.nbrcycle: 0
- Batch.origbatnbr: (empty)
- Batch.curyctrltot: 0.00
- Batch.ctrltot: (empty)
- Batch.curydrtot: 0.00
- Batch.drtdot: (empty)
- Batch.curycrtot: 0.00
- Batch.crtot: (empty)

Detail Information:

- Company: 0060
- Account: (empty)
- Project: (empty)
- Task: (empty)
- Sub: (empty)
- Ref Nbr: (empty)
- Date: 6/9/2006
- Employee Id: (empty)
- Labor Class: (empty)
- Billable: Yes
- Quantity: 0.00
- Debit Amount: 0.00
- Credit Amount: 0.00
- Description: (empty)
- Reconcile Status: Cleared
- Clear Date: 6/9/2006

Summary Table:

0060	SYSADMIN	6/9/2006
------	----------	----------

Field Labels and Mappings:

- Batch.batnbr
- Gltran.batnbr
- Batch.noteid
- Batch.autorev
- Batch.cycle
- Batch.nbrcycle
- Batch.ledgerid
- Batch.origbatnbr
- Batch.curyctrltot
- Batch.ctrltot
- Batch.curydrtot
- Batch.drtdot
- Batch.curycrtot
- Batch.crtot
- Gltran.cpnyid
- Gltran.acct
- Gltran.projectid
- Gltran.taskid
- Gltran.sub
- Gltran.refnbr
- Gltran.trandate
- Gltran.noteid
- Batch.status
- Batch.autorev
- Batch.cycle
- Batch.nbrcycle
- Batch.ledgerid
- Batch.origbatnbr
- Batch.curyctrltot
- Batch.ctrltot
- Batch.curydrtot
- Batch.drtdot
- Batch.curycrtot
- Batch.crtot
- Gltran.employeeid
- Gltran.labor_class_cd
- Gltran.pc_flag
- Gltran.qty
- Gltran.curydramt
- GLtran.dramt
- Gltran.curycramt
- Gltran.cramt
- Gltran.trandesc
- Gltran.s4future11
- Gltran.s4future07

Budget Maintenance – Screen 01.250.00

The screenshot shows the 'Budget Maintenance (01.250.00)' window. It features a toolbar with various icons and a main form area. The form is divided into two columns. The left column contains input fields for 'Account', 'Subaccount', 'Ledger ID', 'Fiscal Year', and 'Last Revised'. The right column contains an 'Annual Budget' field and a list of 13 'Period' fields, each with a numeric input field. A 'Total' field is at the bottom of the list. The 'Fiscal Year' field is set to '2006' and 'Last Revised' is '6/7/2006'. The 'Annual Budget' and all 'Period' fields are set to '0'. The 'Total' field is also set to '0'. The status bar at the bottom shows '0060', 'SYSADMIN', and '6/7/2006'. Arrows point from external labels to specific fields in the form.

Field Label	Value
Account	
Subaccount
Ledger ID	
Fiscal Year	2006
Last Revised	6/7/2006
Annual Budget	0
Period 1	0
Period 2	0
Period 3	0
Period 4	0
Period 5	0
Period 6	0
Period 7	0
Period 8	0
Period 9	0
Period 10	0
Period 11	0
Period 12	0
Period 13	0
Total	0

Annotations:

- Accthist.noteid (points to the top of the window)
- Accthist.acct (points to the Account field)
- Accthist.sub (points to the Subaccount field)
- Accthist.ledgerid (points to the Ledger ID field)
- Accthist.fiscyr (points to the Fiscal Year field)
- Accthist.bdgrvsndate (points to the Last Revised field)
- Accthist.annbdgt (points to the Annual Budget field)
- Accthist.ptdbal00 (points to Period 1)
- Accthist.ptdbal01 (points to Period 2)
- Accthist.ptdbal02 (points to Period 3)
- Accthist.ptdbal03 (points to Period 4)
- Accthist.ptdbal04 (points to Period 5)
- Accthist.ptdbal05 (points to Period 6)
- Accthist.ptdbal06 (points to Period 7)
- Accthist.ptdbal07 (points to Period 8)
- Accthist.ptdbal08 (points to Period 9)
- Accthist.ptdbal09 (points to Period 10)
- Accthist.ptdbal10 (points to Period 11)
- Accthist.ptdbal11 (points to Period 12)
- Accthist.ptdbal12 (points to Period 13)
- Calculated (points to the Total field)

Chart of Accounts Maintenance – Screen 01.260.00

The screenshot shows the 'Chart of Accounts Maintenance (01.260.00)' window. The main form contains the following fields and options:

- Account:** 1030 (highlighted with a red box)
- Description:** Cash-US Dollars-US
- Type:** Asset
- COA Order:** 1
- Class ID:** CURRASSET
- Ratio Group:** Cash
- Account Status:** Active
- Consol Account:** 1030 (highlighted with a red box)
- Unit of Measure:** UNITS
- Currency:** BAS

On the right side, there are two option groups:

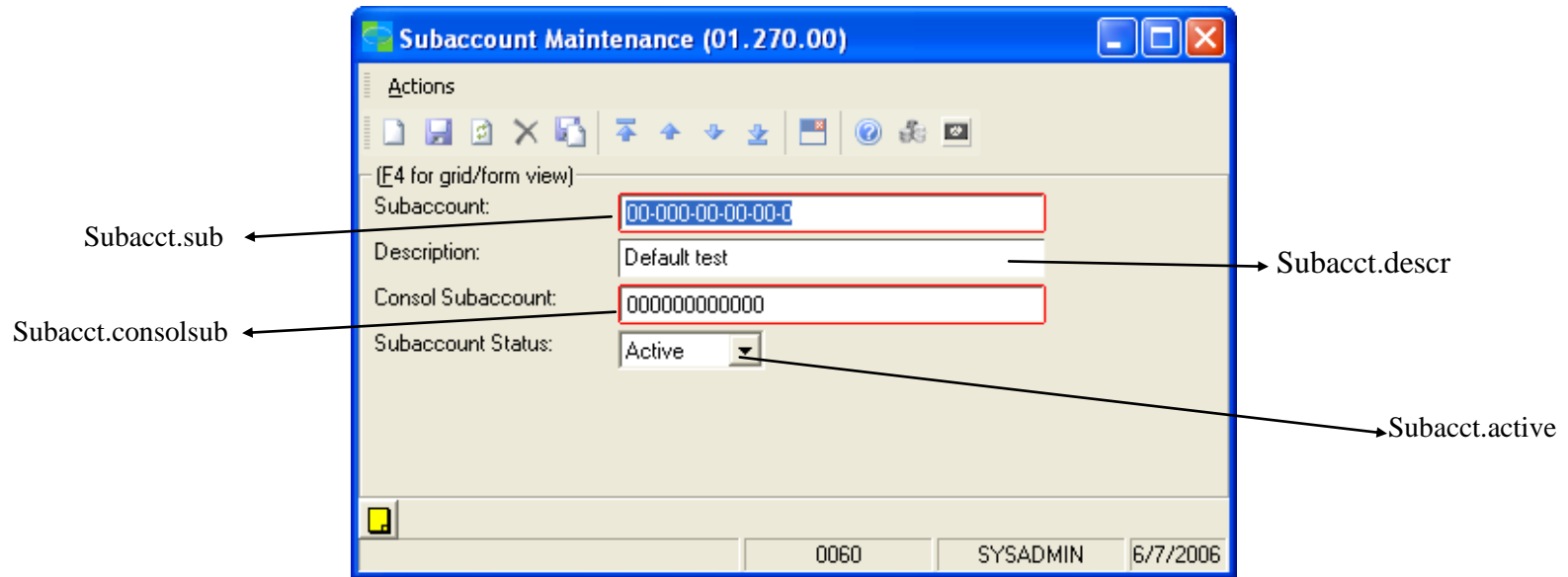
- Posting Options:**
 - Post In Detail
 - Summarize All But GL
- Project Controller Options:**
 - Account Category: (empty field)
 - Require Employee ID
 - Require Units

At the bottom of the window, there is a status bar with the following information: 0060, SYSADMIN, 6/7/2006.

Arrows point from the following database field names to their respective locations in the screenshot:

- Account.acct → Account field
- Pj_account.gl_acct → Account field
- Account.descr → Description field
- Acctype.type → Type field
- Acctype.order → COA Order field
- Account.classid → Class ID field
- Account.ratiogrp → Ratio Group field
- Account.active → Account Status field
- Account.consolacct → Consol Account field
- Account.noteid → Note icon at the bottom left
- Account.unitofmeas → Unit of Measure field
- Account.curyid → Currency field
- Account.summpost → Summarize All But GL option
- Pj_account.acct → Account Category field
- Pj_account.employ_sw → Require Employee ID option
- Pj_account.units_sw → Require Units option

Subaccount Maintenance – Screen 01.270.00



Allocation Group Maintenance – Screen 01.290.00

The screenshot displays the 'Allocation Group Maintenance' window with the following fields and their corresponding labels:

- Allocation Group:** Group ID: MAINT (Label: Allocgrp.grpid)
- Description:** Maintenance Changes (Label: Allocgrp.descr)
- Last Revision Date:** 6/7/2006 (Label: Allocgrp.lastrvsn)
- Start Period:** 01-2006 (Label: Allocgrp.startperiod)
- End Period:** 12-2006 (Label: Allocgrp.endperiod)
- Source Accounts (F4 - for grid/form view):**
 - Account: 7150 Licenses (Label: Allocsrc.acct)
 - Subaccount: 000000000000 (Label: Allocsrc.sub)
 - Limit Percent: 100.00 (Label: Allocsrc.lmt)
- Destination Accounts (F4 - for grid/form view):**
 - Company ID: 0060 (Label: Allocdest.cpnid)
 - Account: 7160 Repair/Maint-Building (Label: Allocdest.acct)
 - Subaccount: 01-100AA-00-001 (Label: Allocdest.sub)
 - Factor: 0.00 (Label: Allocdest.sub)
 - Total Destination Factor/Percent: 0.00 (Label: Allocdest.destfacttot)
- Allocation Method:** Percent (Label: Allocgrp.allocmthd)
- Basis Ledger:** (Label: Allocgrp.ledgerid)
- Destination Ledger:** 0000000000 (Label: Allocgrp.tranledgerid)
- Status:** Active (Label: Allocgrp.status)
- Pool Sequence:** 0 (Label: Allocgrp.poolsequence)
- Use Basis Accounts:** (Label: Allocgrp.usebasisacct)
- Percent Limit Type:** By Allocation (Label: Allocsrc.lmtbyper)
- Limit Amount:** 0.00 (Label: Allocsrc.lmtamt)
- Contra Account:** (Label: Allocsrc.contraacct)
- Contra Subaccount:** (Label: Allocsrc.contrasub)
- Basis Company ID:** (Label: Allocdest.basiscpnyid)
- Basis Account:** (Label: Allocdest.basisacct)
- Basis Subaccount:** (Label: Allocdest.basisub)
- Footer:** 0060 SYSADMIN 6/7/2006 (Label: Allocdest.noteid)

Account History – Screen 01.300.00

The screenshot shows the 'Account History (01.300.00)' window. On the left, there are input fields for Account (1030), Subaccount (01-100-AA-00-00-1), Ledger ID (0000000000), Fiscal Year (2000), Balance Type (Actual), Currency (BAS), and Beginning Balance (-1858858.44). On the right, there is a table with columns for Period, PTD Balance, and YTD Balance. The table contains 13 rows of data. Arrows point from various labels to specific fields and table cells.

Period	PTD Balance	YTD Balance
1	0.00	-1858858.44
2	0.00	-1858858.44
3	0.00	-1858858.44
4	0.00	-1858858.44
5	0.00	-1858858.44
6	0.00	-1858858.44
7	0.00	0.00
8	0.00	0.00
9	0.00	0.00
10	0.00	0.00
11	0.00	0.00
12	0.00	0.00
13	0.00	0.00

Account Summary Inquiry – Screen 01.301.00

The screenshot shows the 'Account Summary Inquiry (01.301.00)' window. It features a top toolbar with various icons, a main data entry area, and a summary section. Annotations with arrows point to specific fields:

- Temporary (points to the top toolbar)
- Temporary (points to the Company ID field)
- Temporary (points to the Account field)
- Account.acct (points to the Account field)
- Account.descr (points to the Description field)
- Calculated (points to the Balance field)
- Calculated (points to the Budget field)
- Temporary (points to the Actual Ledger field)
- Temporary (points to the Budget Ledger field)

Field	Value
Company ID	0060
Company Name	Contoso, Ltd
Account	1030
Account Description	Cash-US Dollars-US
Period	06-2000
Actual Ledger	0000000000
Budget Ledger	BUDGET1
Balance	21179165.96
Budget	0.00

Buttons: Display/Refresh, Details ...

Status Bar: 0060 SYSADMIN 6/7/2006

Account/Subaccount Detail Inquiry – Screen 01.303.00

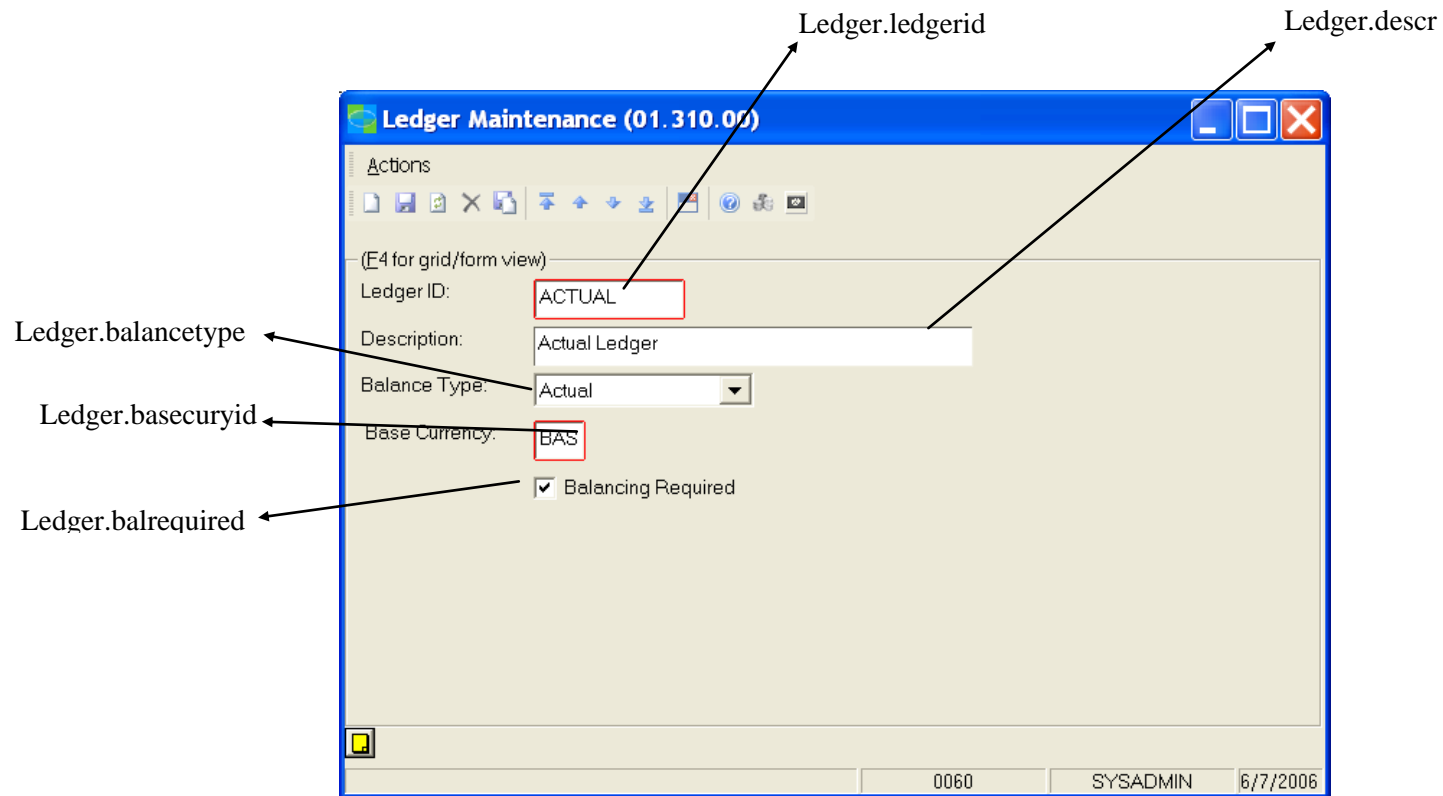
The screenshot shows the 'Account/Subaccount Detail Inquiry (01.303.00)' window. The interface includes a toolbar with icons for actions like print, save, and refresh. The main area is divided into several sections:

- Company Information:** Company ID: 0060, Contoso, Ltd.
- Account Information:** Account: 2050, Subaccount: 01-100-AA-00-00-1, Ledger ID: 0000000000.
- Transaction Information:** Period Post: 12-1999, Tran Date: 7/16/1999, Description: Summary Release, Amount: -24683.00, External Reference: (empty).
- Financial Summary:** Beginning Balance: 4687645.50, Period Ending Balance: 5583455.43.
- Batch and Reference Information:** Batch Number: 000092, Reference: 000018, Module: AP, Journal: AP.

Annotations with arrows point to the following fields:

- Temporary:** Points to the Company ID, Account, Subaccount, and Ledger ID fields.
- Gltran.perpost:** Points to the Period Post field.
- Gltran.trandate:** Points to the Tran Date field.
- Gltran.trandesc:** Points to the Description field.
- Calculated:** Points to the Amount field.
- Gltran.extrefnbr:** Points to the External Reference field.
- Temporary:** Points to the Period From and Period Thru fields.
- Temporary:** Points to the Beginning Balance field.
- Gltran.batnbr:** Points to the Batch Number field.
- Gltran.refnbr:** Points to the Reference field.
- Gltran.module:** Points to the Module field.
- Gltran.jrnlnbr:** Points to the Journal field.
- Calculated:** Points to the Period Ending Balance field.

Ledger Maintenance – Screen 01.310.00



Account/Subaccount Maintenance – Screen 01.320.00

The screenshot shows the 'Account/Subaccount Maintenance (01.320.00)' window. It features a 'Selection Criteria' section with three input fields: 'Company ID' (0060), 'Account' (1030), and 'Sub' (01-100-AA-00-00-1). Below this is a section for '(E4 for grid/form view)' with fields for 'Company ID' (0060), 'Account' (1030), 'Subaccount' (01-100-AA-00-00-1), 'Combination Status' (Active), and 'Description' (Cash-US Dollars-US Administration-Controller). A 'Generate Combinations' button is at the bottom. Annotations with arrows point to various fields: 'Temporary' points to the 'Company ID' and 'Account' fields in both sections; 'Acctsub.active' points to the 'Combination Status' dropdown; 'Acctsub.descr' points to the 'Description' field; 'Acctsub.cpnid' points to the 'Company ID' field in the 'E4' section; 'Acctsub.acct' points to the 'Account' field in the 'E4' section; and 'Acctsub.sub' points to the 'Subaccount' field in the 'E4' section. A 'Display' button and a printer icon are also visible in the 'Selection Criteria' section.

Extended Budget Maintenance – Screen 01.330.00

The screenshot shows the 'Extended Budget Maintenance (01.330.00)' window. The interface includes a toolbar, a main data entry area, and a summary table at the bottom. The following table represents the data visible in the summary section:

Account	1998 - Ledger: 'BUDGET1'	1998 - Ledger: '0000000000'	Current Year Estimated	Proposed Budget
Total 1998 - 'BUDGET1'	0.00	0.00	0.00	-561,475.00
Total 1998 - '0000000000'	0.00	0.00	0.00	5000.00

Annotations and field values:

- Budget.cpnid:** 0060
- Budget.budgetyear:** 1999
- Budget.bdtsegment:** 00-000-00-00-00-0
- Budget.shortdescr:** 1030
- Accthist.acct:** 00-000-00-00-00-0
- Accthist.sub:** 1998 - Ledger: 'BUDGET1'
- Calculated:** 0.00
- Calculated:** 1998 - Ledger: '0000000000'
- Calculated:** 0.00
- Calculated:** 0.00
- Calculated:** -561,475.00
- budget.budgetledgerid:** BUDGET1
- Accounts Types to View:** All Types
- Proposed Budget:** 5000.00
- Account Type:** Asset
- Revision Date:** 6/7/2006
- Account.acctype:** Asset
- Accthist.ytdestimated:** 0.00
- Accthist.annbdgt:** 5000.00
- Account.accttype:** Asset
- Accthist.bdgtrvsndate:** 6/7/2006

Budget Group Access – Screen 01.350.00

The screenshot shows the 'Budget Group Access (01.350.00)' window. The interface includes an 'Actions' toolbar at the top. Below it, several input fields are visible: 'Company ID' (0060), 'Budget Year' (1999), 'Version' (BUDGET1), 'Budget Set' (00-000-00-00-00-0), and 'Description' (Default + Default + Default + Default + Default + Default). A 'Group ID' field contains 'EVERYONE'. At the bottom, there is a dropdown menu for 'Full Access'. The status bar at the bottom right shows '0060', 'SYSADMIN', and '6/7/2006'. Annotations with arrows point to various fields: 'Temporary' points to the 'Company ID' field; 'Temporary' points to the 'Budget Year' field; 'Budget.bdtsegment' points to the 'Budget Set' field; 'Budget.shortdescr' points to the 'Description' field; 'Budget_group.groupid' points to the 'Group ID' field; 'Budget_group.access' points to the 'Full Access' dropdown; and 'Budget.budgetledgerid' points to the 'Version' field.

Budget Distribution Types – Screen 01.360.00

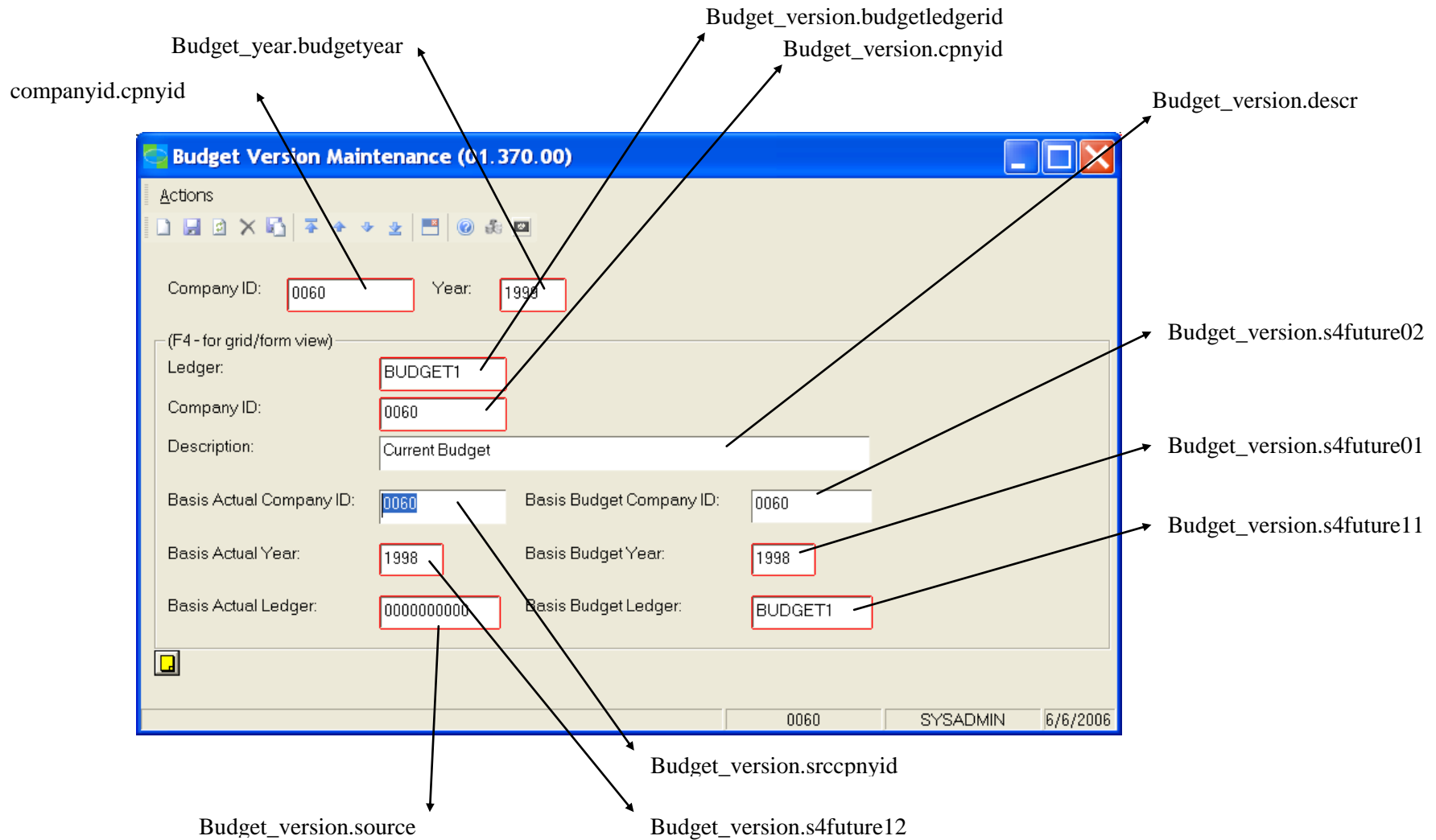
The screenshot shows a software window titled "Budget Distribution Types (01.360.00)". The window contains a form with the following fields and data:

- Distribution Type:** ACTUAL
- Description:** Based on YTD Actual
- Periods:** A table with two columns labeled "Period" and values for Per 1 through Per 12, all set to 0.00.
- Total:** 0.00

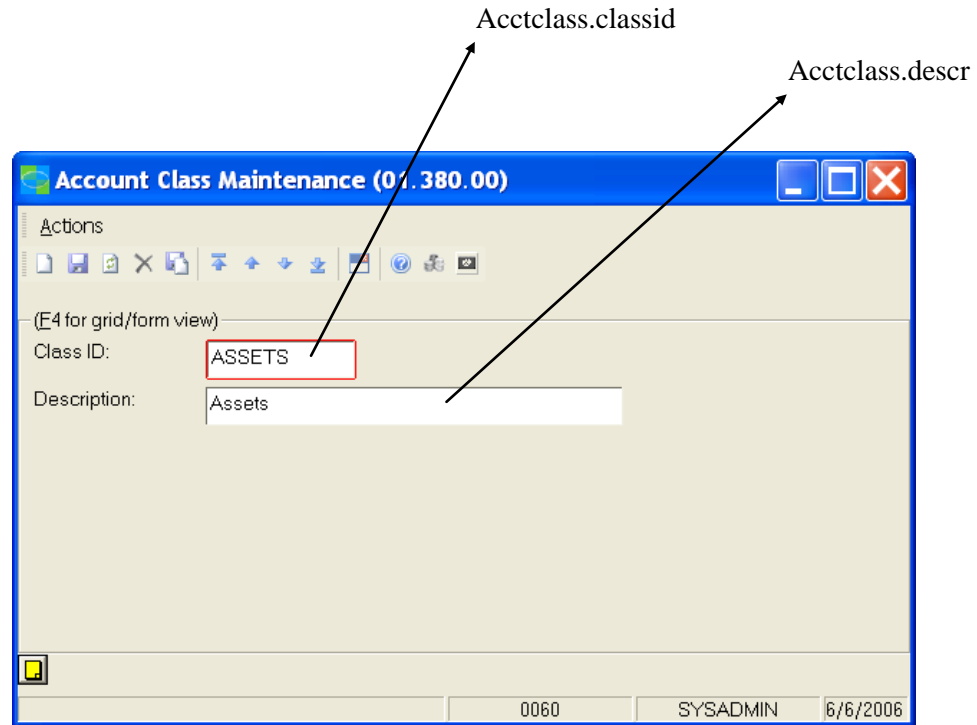
Arrows from external labels point to the following fields in the screenshot:

- Budget_dist_type.disttype (points to the Distribution Type field)
- Budget_dist_type.pct00 (points to the Per 1 field)
- Budget_dist_type.pct01 (points to the Per 2 field)
- Budget_dist_type.pct02 (points to the Per 3 field)
- Budget_dist_type.pct03 (points to the Per 4 field)
- Budget_dist_type.pct04 (points to the Per 5 field)
- Budget_dist_type.pct05 (points to the Per 6 field)
- Budget_dist_type.pct06 (points to the Per 7 field)
- Budget_dist_type.pct07 (points to the Per 8 field)
- Budget_dist_type.pct08 (points to the Per 9 field)
- Budget_dist_type.pct09 (points to the Per 10 field)
- Budget_dist_type.pct10 (points to the Per 11 field)
- Budget_dist_type.pct11 (points to the Per 12 field)
- Budget_dist_type.pcttot (points to the Total field)
- Budget_dist_type.descr (points to the Description field)

Budget Version Maintenance – Screen 01.370.00



Account Class Maintenance – Screen 01.380.00



REPORT INFORMATION

Overview

The information in this section lists each report in the General Ledger module, along with the following information:

Report Formats and Report Names

This section lists the name of the report format from the Report Format field of the report screen. Next to the Report Format is the name of the report specified in Crystal Reports. This information is also stored in the Rptcontrol table that is part of the system database.

Master Table

Often times when you are looking at the inquiry list in the Sort or Select field of a report, you may see the same field in more than one table. For example, the account number field (acct) is in several tables. If you are specifying a Sort or Select statement based on a field that is contained in multiple tables, your report may process faster if you use the field from the master table. This section gives you the master table or view that is used in the report.



***NOTE:** A View is a virtual table that has contents that are defined by a SQL statement. A View appears like a table with columns and rows of data, but does not exist in the database as a stored set of data values. All of the reports written using a View, rather than a master table, begin with the letter V. For purposes of Sort and Select statements, a View is just like any other table in a report that can be accessed in Sort and Select statements.*

Default Sort Fields

This section lists the sort fields, in the same order as the fields are in the report. If different fields are selected when sorting a report, the totals on the report may no longer be accurate. When running a report with a Sort statement, use this section of the manual to see the fields the report currently uses as sort fields to help you ensure the sort field is a good choice.

Common Sort Examples

At the bottom of each report, there is a list of common sort and Select fields that you might use in the report, along with the possible values for the field listed.

Trial Balance – Screen 01.610.00

Report Formats	Report Name	Master Table	Default Sort Fields
Combined Totals	01610a	Vr_01610a	Vr_01610a.accthist_cpnyid Vr_01610a.accthist_ledgerid Vr_01610.accttype_desc Vr_01610a.accthist_acct Vr_01610a.accthist_sub
Debit and Credit Totals	01610b	Vr_01610b	Vr_01610b.accthist_cpnyid Vr_01610b.accthist_ledgerid Vr_01610b.accttype_desc Vr_01610b.accthist_acct Vr_01610b.accthist_sub

The following table shows fields typically used for Sort and Select parameters for this report:

Sort/Select Item	Field Name	Format / Possible Values
Account Number	Vr_01610a.Accthist.acct	Valid account number
Subaccount Number	Vr_01610a.Accthist.sub	Valid subaccount number
Type	Vr_01610a.Account.accttype	1A, 2L, 3I, 3E, 4E

Detail General Ledger – Screen 01.620.00

Report Formats	Report Name	Master Table	Default Sort Fields
Standard	01620	Vr_01620	Vr_01620.accthist_cpnyid Vr_01620.accthist_ledgerid Vr_01620.accttype_desc Vr_01620.accthist_acct Vr_01620.accthist_sub Vr_01620.period_post Vr_01620.gltran_trantype Vr_01620.gltran_refnbr Vr_01620.gltran_batnbr Vr_01602.gltran_linenbr
Multi-Currency	01620mc	Vr_01620mc	Vr_01620mc.curyacct_cpnyid Vr_01620mc.curyacct_ledgerid Vr_01620mc.accttype_desc Vr_01620mc.curyacct_acct Vr_01620mc.curyacct_sub Vr_01620mc.period_post Vr_01620mc.curyacct_curyid Vr_01620mc.gltran_trantype Vr_01620mc.gltran_refnbr Vr_01620mc.gltran_batnbr Vr_01602mc.gltran_linenbr

The following table shows fields typically used for Sort and Select parameters for this report:

Sort/Select Item	Field Name	Format / Possible Values
Account Number	Vr_01620.accthist_acct	Valid account number
Subaccount Number	Vr_01620.accthist_sub	Valid subaccount number
Batch Number	Vr_01620.gltran_batnbr	Example: 300215
Journal Type	Vr_01620.gltran_jrnltpe	GJ, AR, PR, AP, IN, etc.
Ledger ID	Vr_01620.accthist_ledgerid	Valid ledger ID

Chart of Accounts – Screen 01.650.00

Report Formats	Report Name	Master Table	Default Sort Fields
Standard	01650	Account	Account.acct
Multi-Currency	01650mc	Account	Account.acct

The following table shows fields typically used for Sort and Select parameters for this report:

Sort/Select Item	Field Name	Format / Possible Values
Account Number	Account.acct	Valid account number
Account type (asset, liability, etc.)	Account.accttype	1A, 2L, 3I, 3E, 4E
Account Description	Account.descr	Example: Sales
Active or Inactive	Account.active	Active = 1, Inactive = 0

Subaccounts – Screen 01.660.00

Report Formats	Report Name	Master Table	Default Sort Fields
Default only	01660	Subacct	Subacct.sub

The following table shows fields typically used for Sort and Select parameters for this report:

Sort/Select Item	Field Name	Format / Possible Values
Subaccount Number	Subacct.sub	Valid subaccount number
Subaccount Description	Subacct.descr	Example: Helena Operations
Active or Inactive	Subacct.active	Active = 1, Inactive = 0

Account Classes – Screen 01.670.00

Report Formats	Report Name	Master Table	Default Sort Fields
Default only	01670	Acctclass	Acctclass.classid

The following table shows fields typically used for Sort and Select parameters for this report:

Sort/Select Item	Field Name	Format / Possible Values
Class ID	Acctclass.classid	Valid Class ID
Class Description	Acctclass.descr	Example: Assets

GL Transactions – Screen 01.680.00

Report Formats	Report Name	Master Table	Default Sort Fields
Unposted	01680u	Gltran	Gltran.cpnyid Gltran.ledgerid Gltran.posted Gltran.perent Gltran.jrnlype Gltran.batnbr Gltran.refnbr Gltran.acct Gltran.sub Gltran.linenbr
Posted	01680p	Gltran	Gltran.cpnyid Gltran.ledgerid Acctsub ¹ Gltran.batnbr Gltran.refnbr Gltran.acct Gltran.sub Gltran.linenbr
Unposted, Multi-currency	01680umc	Gltran	Gltran.cpnyid Gltran.ledgerid Gltran.jrnlype Gltran.batnbr Gltran.posted Gltran.perent Gltran.refnbr Gltran.acct Gltran.sub Gltran.linenbr
Posted, Multi-currency	01680pmc	Gltran	Gltran.cpnyid Gltran.ledgerid Acctsub ¹ Gltran.perpost Gltran.batnbr Gltran.refnbr Gltran.acct Gltran.sub Gltran.linenbr

¹ This field is a temporary field calculated for this report and is not stored in the database. Therefore, the field is not available for Sort and Select statements in the Field list.

The following table shows fields typically used for Sort and Select parameters for this report:

Sort/Select Item	Field Name	Format / Possible Values
Batch Number	Gltran.batnbr	Example: 301356
Journal Type	Gltran.jrnltpe	AR, AP, GJ, PR, CM, etc.
Account Number	Gltran.acct	Valid account number
Subaccount Number	Gltran.sub	Valid subaccount number
Transaction Dates	Gltran.trandate	03/15/06 or 03/15/2006
Transaction Type	Gltran.trantype	GL, VO, CK, PA, etc.

Allocation Groups – Screen 01.710.00

Report Formats	Report Name	Master Table	Default Sort Fields
Default only	01710	Allocgrp	Allocgrp.cpnyid Allocgrp.grpid Wrkallocgrp.ldlstype Allocgrp.grpid Wrkallocgrp.acct Wrkallocgrp.sub

The following table shows fields typically used for Sort and Select parameters for this report:

Sort/Select Item	Field Name	Format / Possible Values
Allocation Group ID	Allocgrp.grpid	Valid ID
Allocation Method	Allocgrp.allocmthd	AP – Actual Period to Date AY – Actual Year to Date LP – Ledger Period to Date LY – Ledger Year to Date PT – Percent UR – Unit Ratio

Ledgers – Screen 01.720.00

Report Formats	Report Name	Master Table	Default Sort Fields
Default only	01720	Ledger	There is currently no sort fields for this report

The following table shows fields typically used for Sort and Select parameters for this report:

Sort/Select Item	Field Name	Format / Possible Values
Ledger ID	Ledger.ledgerid	Valid Ledger ID
Ledger Description	Ledger.descr	Example: ACTUAL

Budget Distribution – Screen 01.740.00

Report Formats	Report Name	Master Table	Default Sort Fields
Default only	01740	Budget	Budget.cpnid Budget.budgetyear Budget.budgetledgerid Budget.bdgsegment Accthist.acct

The following table shows fields typically used for Sort and Select parameters for this report:

Sort/Select Item	Field Name	Format / Possible Values
Budget Year	Budget.budgetyear	Example: 2006
Account Number	Accthist.acct	Valid account number

Out of Balance Exception – Screen 01.750.00

Report Formats	Report Name	Master Table	Default Sort Fields
Default only	01750	Budget	Budget.cpnid Budget.bdgsegment Budget.budgetledgerid Budget.budgetyear

The following table shows fields typically used for Sort and Select parameters for this report:

Sort/Select Item	Field Name	Format / Possible Values
Budget Year	Budget.budgetyear	Example: 2006
Account Number	Acchist.acct	Valid account number
Subaccount Number	Acchist.sub	Valid subaccount number

Budget Segment Detail – Screen 01.770.00

Report Formats	Report Name	Master Table	Default Sort Fields
Default only	01770	Vr_01770	Vr_01770.budgetcpnyid Vr_01770.budgetyear Vr_01770.budgetledgerid Vr_01770.bdgsegment Vr_01770.budgetacct Vr_01770.budgetsub

The following table shows fields typically used for Sort and Select parameters for this report:

Sort/Select Item	Field Name	Format / Possible Values
Account Number	Vr_01770.budgetacct	Valid account number

Budget Version Detail – Screen 01.780.00

Report Formats	Report Name	Master Table	Default Sort Fields
Default only	01780	Wrkbudgetdetail	Wrkbudgetdetail.cpnid Wrkbudgetdetail.bdtsegmentgroup Wrkbudgetdetail.budgetledger Wrkbudgetdetail.budgetyear Wrkbudgetdetail.acctype Wrkbudgetdetail.acct Wrkbudgetdetail.sub

The following table shows fields typically used for Sort and Select parameters for this report:

Sort/Select Item	Field Name	Format / Possible Values
Budget Year	Wrkbudgetdetail.budgetyear	Example: 2006
Account Number	Wrkbudgetdetail.acct	Valid account number
Subaccount Number	Wrkbudgetdetail.sub	Valid subaccount number

GL Batch Register – Screen 01.800.00

Report Formats	Report Name	Master Table	Default Sort Fields
Detail	01800d	Batch	Batch.cpnyid Batch.ledgerid Batch.batnbr Acctsub ¹ Batch.module Batch.batnbr Gltran.acct Gltran.sub
Summary	01800s	Batch	Batch.cpnyid Batch.ledgerid Batch.batnbr Batch.module Batch.batnbr
Detail, Multi-currency	01800mc	Batch	Batch.cpnyid Batch.ledgerid Batch.batnbr Acctsub ¹

The following table shows fields typically used for Sort and Select parameters for this report:

Sort/Select Item	Field Name	Format / Possible Values
Batch Number	Batch.batnbr	Example: 301356
Batch Status	Batch.status	U, P, B, H, S
Account Number	Gltran.acct	Valid account number
Subaccount Number	Gltran.sub	Valid subaccount number

GL Edit Report – Screen 01.810.00

Report Formats	Report Name	Master Table	Default Sort Fields
Default only	01810	Vr_01810	Vr_01810.batch_cpnyid Vr_01810.batch_ledgerid Vr_01810.batch_batnbr Vr_01810.intercmpy_tran_flag Vr_01810.gltran_refnbr Vr_01810.gltran_linenbr

The following table shows fields typically used for Sort and Select parameters for this report:

Sort/Select Item	Field Name	Format / Possible Values
Batch Number	Vr_01810.batch_batnbr	Example: 301356
Batch Status	Vr_01810.batch_status	U, P, B, H, S
Account Number	Vr_01810.gltran_acct	Valid account number
Subaccount Number	Vr_01810.gltran_sub	Valid subaccount number