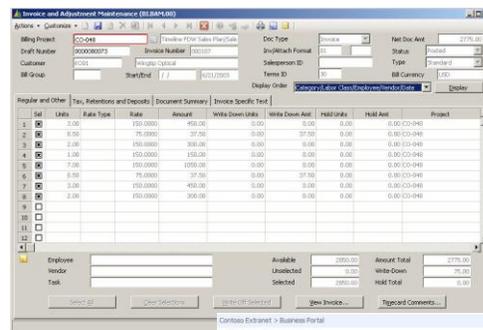# Flexible Billings
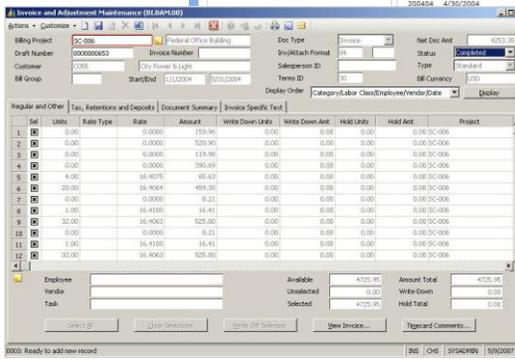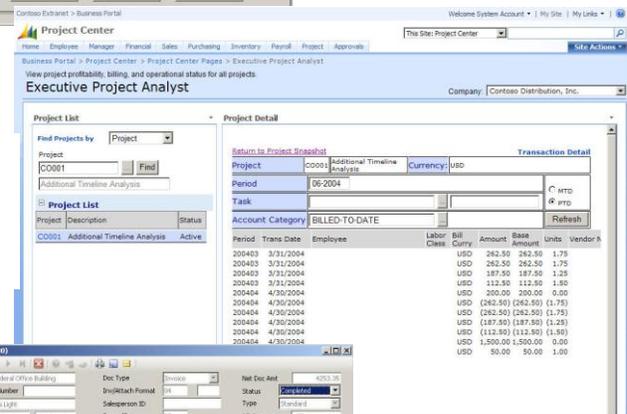
Microsoft Dynamics™ SL

BENEFITS

- **Improve cash flow**
  Reduce the lag time between project activity and invoicing. Charges such as time, expenses, materials, and overhead allocations flow directly to billing without paperwork delays or manual data entry.

- **Gain flexible control**
  Assign various billing methods, rate structures and mark-up rules for each project or customer, or for a specific invoice, and then generate invoices automatically or on demand.

- **Prevent invoice errors**
  Review and annotate draft invoices online for editing and format changes, prior to approval and printing.

- **Tailor invoices**
  Format invoices to customer specifications and link a given format to future customer or project bills.

- **Streamline customer service**
  Provide your customer service personnel with instant access to invoice information, including the ability to drill down to underlying details, for answering customers' questions about their bills.

Shorten billing cycles and improve cash flow by taking control of unbilled receivables and converting them more quickly to revenues. Streamline invoicing with automatic generation, formatting, and submission of drafts for approval; then easily note needed corrections, finalize invoices, and post receivables.

Create, adjust, maintain, and view in-process invoices or view billed invoices at a glance.

Review invoice status to ensure timely billing and optimize cash flow.

Tailor invoice format to meet project or customer requirements.

FEATURES	BENEFITS
Efficient Automation	Save time by automatically generating invoices from accounting data captured by other Microsoft Dynamics SL modules.
Multiple Billing Methods	Generate invoices on a preset schedule or on demand based on time and material, fixed price, lump sum, percent complete, cost plus, cost plus fixed fee, or retainer methods.
Mark-up Control	Manage write-up and write-down adjustments by specifying rules, distributing adjustments manually or automatically across project employees and instantly calculating results during invoice generation.
Flexible Formats	Create invoice formats, defining detail levels for different types of charges, and associate formats, including AIA-like formats, with specific customers or projects by using override capabilities.
Custom Graphics	Add logos or change lines, boxes, and shading to customize invoices, and eliminate the need for preprinted forms.
Online Reviews	Ensure invoice accuracy with quick online preview, annotation, and rejection or approval.
Split-and Consolidated-Billing Options	Automatically apportion billable amounts for a single project among multiple customers or joint-venture partners, or consolidate billing for numerous projects on a single invoice.
Automated Sales Tax and Retention Computation	Set project manager-defined retention amounts for invoicing and automatically calculate sales tax.
Integrated Accounting	Post invoice amounts to receivables account books and the general ledger automatically when invoices are approved and finalized.
Computation Support	Save time and prevent errors with background calculations and tax, retention and customer deposit tracking.
Invoice History Lookup	Quickly view past invoices online and drill down to details using online capabilities or Crystal Reports Professional 8.5.

For more information about Microsoft Dynamics™ SL, visit: **www.synergybusiness.com** or call 800.481.8590

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